



Manland Primary School

Sauncey Avenue, Harpenden, Hertfordshire, AL5 4QW

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Headteacher: Mrs Wicks

Monday 28th September 2020

Dear Parents and Carers of children in Years 3, 4, 5 and 6,

In order to reduce the number of letters coming home, we will no longer be sending out school lunch invoices.

We would be grateful if you could regularly check the school gateway and top up as and when required. School lunches cost £2.60 per day so you should be able to work out how much to top up - perhaps this can be done on a monthly basis.

We will also check regularly and if your school lunch debt is more than £50, we will write to you to request payment.

If you are not registered with the school gateway, please see below for instructions:

Go to www.schoolgateway.com

Click on the New User tab.

Enter your email address and mobile phone number.

A PIN will be sent to your phone.

Enter this PIN and your account should be activated.

Any problems, please contact the office.

Best wishes,

Mrs Wicks - Headteacher

