

Friday 16 January 2009

Re: SCHOOL MEALS AND FOOD ALLERGIES/INTOLERANCES

Dear Parents/Carers

As you will be aware Mrs Holden (Cook Manager) has worked closely with the parents/carers of children with food allergies, in order to enable all children who want a school dinner to have one.

At a recent Hertfordshire Catering Training session Mrs Holden was informed of a newly introduced official procedure for pupils with food allergies/intolerances (please see attached letter). Not only is this more onerous for parents/carers but also it is more onerous for Mrs Holden and her team. However Mrs Holden would like to continue to offer a school meal to all children. It is therefore necessary that as a school we follow the newly published procedures in order that we can continue to serve school dinners to children with allergies and/or intolerances.

To this end we need to undertake the following actions:

1. Parents/Carers of children with **NO** food allergies/intolerances need to **do nothing**
2. Parents/Carers of children **with** food allergies/intolerances need to **decide** if school meals will be taken by their child
3. If the answer to question 1 is NO then parents/carers should continue to inform the school of allergies/intolerances as usual
4. If the answer to question 1 is YES then parents/carers should complete the attached form entitled:

NOTIFICATION OF FOOD ALLERGY/INTOLERANCE FOR CHILDREN TAKING SCHOOL MEALS

Before completing this form please read:

- a) This letter
- b) The information sheet with the reference FD-CDW-1 entitled:
PROCEDURE TO FOLLOW FOR PUPILS WITH FOOD ALLERGY/INTOLERANCE

Thank you in anticipation of your understanding in this matter.

Yours sincerely

Miss M Smith
Headteacher

NOTIFICATION OF FOOD ALLERGY/INTOLERANCE FOR CHILDREN TAKING SCHOOL MEALS

NB If you would like further information about this process please contact Dionne Sims at Hertfordshire Catering on 07798 580048.

PLEASE TICK THE BOXES WHICH APPLY

1. My child has allergies/intolerances to certain foods

2. I have attached a clinical dietician's/doctor's letter outlining these allergies/intolerances

3. I am willing to attend a meeting with a Hertfordshire Catering representative to discuss my child's allergies/intolerances and the processes to be put into place

If you are able to tick all 3 boxes please return this form to the school office at your earliest convenience.

If you are unable to tick all 3 boxes and you still wish your child to have a school meal, please discuss this with Dionne Sims as a matter of urgency.